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DP

Executive Board of the United Nations Development Programme and of the United Nations Population Fund

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25-29 March 1996, New York
Item 1 of the provisional agenda

ORGANIZATIONAL MATTERS

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

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PROVISIONAL AGENDA

Item 1. Organizational matters

UNFPA segment

Item 2. UNFPA: Strategy for allocation of UNFPA resources (96/4)

Item 3. UNFPA: Country programmes and related matters

Item 4. UNFPA: Effectiveness of the UNFPA publications programme (95/35)

Item 5. UNFPA: Role of UNFPA in assessing and meeting contraceptive requirements and logistics management needs (95/21)

Item 6. UNFPA: Membership in the UNICEF/WHO Joint Committee on Health Policy (95/15)

UNFPA/UNDP segment

Item 7. UNFPA/UNDP: Harmonization of presentation of budget and accounts (oral report)

Item 8. UNFPA/UNDP: Joint and Co-Sponsored United Nations Programme on HIV/AIDS

UNDP segment

Item 9. UNDP: Agency support costs

Item 10. UNDP: Country programmes and related matters (mid-term reviews)

Item 11. UNDP: Financial, budgetary and administrative matters: Follow-up to Executive Board decision 95/28 (paragraphs 14, 36, and 37)

Item 12. UNDP: Evaluation (92/2, paragraph 3)

Item 13. UNDP: Assistance to the Palestinian people (92/2, paragraph 3)

Item 14. Other matters (including report on field visit)

ANNOTATIONS AND LIST OF DOCUMENTS

ITEM 1: ORGANIZATIONAL MATTERS

The Executive Board will have before it:

Provisional agenda, annotations, list of documents and work plan	DP/1996/L.6
Report on the first regular session 1996	DP/1996/11

Adoption of the agenda and agreement on the work plan

The Executive Board will adopt the agenda for the session and agree on the work plan. The timetable contained in annex I to the present note should be considered as indicative in character. In accordance with its past practice, should the Board complete consideration of an item before an indicated date or time, it may move immediately to the next item on its work schedule.

Approval of the report on the first regular session 1996

The Executive Board will approve the report on the work of its first regular session 1996.

Working methods of the Executive Board

Practical improvements of the working methods of the Board will be considered on a continuous basis.

Under this item, the programme of work as well as the subjects to be considered at future sessions, as listed in annex II to the present note, will be discussed.

UNFPA SEGMENT

ITEM 2: UNFPA: STRATEGY FOR ALLOCATION OF UNFPA RESOURCES

In accordance with paragraph 3 of decision 96/10, the Executive Board will have before it the following document:

UNFPA: A revised approach for the allocation of UNFPA resources	DP/FPA/1996/15

This revised approach takes into account the discussions held during the first regular session 1996 of the Executive Board and subsequent informal briefings on UNFPA proposal for allocating resources to country programmes.

The Executive Board may wish to adopt the revised approach as presented in document DP/FPA/1996/15.

ITEM 3: UNFPA: COUNTRY PROGRAMMES AND PROJECTS

The Executive Board may wish to approve the following country programmes:

Assistance to the Government of Chad	DP/FPA/CP/150
Assistance to the Government of Ghana	DP/FPA/CP/151
Assistance to the Government of the Syrian Arab Republic	DP/FPA/CP/152
Assistance to the Government of Cape Verde	DP/FPA/CP/153

The Executive Board may wish to approve the following requests for additional resources:

Request for extension of, and additional resources for, the UNFPA country programme for Bolivia	DP/FPA/1996/12
Request for extension of, and additional resources for, the UNFPA country programme for Cuba	DP/FPA/1996/13
Request for extension of, and additional resources for, the UNFPA country programme for the Congo	DP/FPA/1996/16

Consideration of the following request was postponed from the first regular session 1996:

Request for additional resources for the UNFPA country programme for Burkina Faso	DP/FPA/1996/9

ITEM 4: UNFPA: EFFECTIVENESS OF THE UNFPA PUBLICATIONS PROGRAMME

In accordance with paragraph 7 of decision 95/35, the Executive Board will have before it the following report:

The effectiveness of the UNFPA publications programme DP/FPA/1996/14

The report reviews the policy development of the UNFPA publications programme, presents the findings of an independent analysis of the publications and reviews the goals and distribution of each of UNFPA publications.

The Executive Board may wish to take note of the role of the UNFPA publications programme, in particular its central role in advocacy in the area of population and development.

ITEM 5: UNFPA: ROLE OF UNFPA IN ASSESSING AND MEETING CONTRACEPTIVE REQUIREMENTS AND LOGISTICS MANAGEMENT NEEDS

Consideration of this item was postponed from the first regular session 1996. In accordance with paragraph 3 of decision 95/21, the Executive Board will have before it the following document:

Future role of UNFPA in assessing and meeting contraceptive requirements and logistics management needs DP/FPA/1996/2

The report reviews the achievements to date of the Global Initiative on Contraceptive Requirements and Logistics Management Needs in the Developing Countries in the 1990s - one of the Fund's primary mechanisms for assessing the unmet needs for contraceptives and the requirements for logistics management - and outlines the new directions proposed for the Global Initiative over the next four years.

The Executive Board may wish to endorse the future activities of the Global Initiative, as contained in document DP/FPA/1996/2.

ITEM 6: UNFPA: MEMBERSHIP IN THE UNICEF/WHO JOINT COMMITTEE ON HEALTH POLICY

Consideration of this item was postponed from the first regular session 1996. In accordance with paragraph 8 of decision 95/15, the Executive Board will have before it the following document:

Background note on possible membership of the UNDP/UNFPA Executive Board in the UNICEF/WHO Joint Committee on Health Policy DP/FPA/1996/5

The report briefly reviews the history, terms of reference and structure of the UNICEF/WHO Joint Committee on Health Policy and identifies some of the advantages of the Executive Board becoming a member of a tripartite intergovernmental committee on health policy.

The Executive Board may wish to initiate action towards becoming a member of the Joint Committee.

UNFPA/UNDP SEGMENT

ITEM 7: UNFPA/UNDP: HARMONIZATION OF PRESENTATION OF BUDGET AND ACCOUNTS

The Administrator of the United Nations Development Programme and the Executive Director of the United Nations Population Fund, as requested by the Board in paragraph 3(a) of its decision 95/30, will provide an oral progress report, including an identification of common features in the budgets of the United Nations Development Programme, the United Nations Population Fund and the United Nations Children's Fund, and an explanation of the areas that are not common in the budgets.

The Executive Board may wish to take note of the oral report of the Administrator and the Executive Director.

ITEM 8: UNFPA/UNDP: JOINT AND CO-SPONSORED UNITED NATIONS PROGRAMME ON HIV/AIDS

The Executive Board will have before it the following documents, originally submitted to the Board at its first regular session 1996:

UNFPA: Support for and collaboration with the United Nations Programme on HIV/AIDS: Report of the Executive Director — DP/FPA/1996/4

UNDP: Support for and collaboration with the United Nations Joint and Co-Sponsored Programme on HIV/AIDS: Report of the Administrator — DP/1996/10

The report of the Executive Director reviews UNFPA support to the Joint United Nations Programme on HIV/AIDS and highlights the increasing number of activities supported by UNFPA in the area of HIV/AIDS prevention and control, particularly at the country level.

The report of the Administrator provides information on and examples of how UNDP, as one of the six United Nations system co-sponsors of the Joint and Co-sponsored United Nations Programme on HIV and AIDS (UNAIDS) has contributed to and supported the establishment of the new programme.

The Executive Board may wish to take note of the reports of the Administrator and the Executive Director.

UNDP SEGMENT

ITEM 9: AGENCY SUPPORT COSTS

The Executive Board will have before it the following document:

Agency support costs: Report of the Administrator	DP/1995/49
Implementation of the support costs components of the successor programming arrangements: Report of the Administrator	DP/1996/13

Document DP/1995/49, which was originally prepared for review at the third regular session 1995, provides a report on the financial status of the support cost provisions implemented during the fifth programing cycle, as requested in paragraph 33 of decision 91/32. Document DP/1996/13, which was prepared as an adjunct to DP/1995/49, provides an overview of the support costs components approved under Executive Board decision 95/23 on the successor programming arrangements.

The Executive Board may wish to take note of the reports.

ITEM 10: COUNTRY PROGRAMMES AND RELATED MATTERS

UNDP: Mid-term reviews

The Executive Board may wish to take note of the following reports:

Reports on mid-term reviews: an overview	DP/1996/12
Mid-term review on Mozambique	DP/1996/12/Add.1
Mid-term review on Laos	DP/1996/12/Add.2
Mid-term review on Yemen	DP/1996/12/Add.3
Mid-term review on Brazil	DP/1996/12/Add.4
Mid-term review on Romania	DP/1996/12/Add.5

Document DP/1996/12 provides a summary of the main issues emerging from the mid-term reviews of fifth cycle country and intercountry programmes carried out during the period 1993-1995, with particular reference to the reviews undertaken in the calendar year 1995. It represents the fifth and final report in a series responding to decision 92/28 of the Governing Council.

The overview covers the highlights of the various reviews, with particular reference to four specific items in paragraph 2 of decision 92/28, namely, experiences with national execution, national capacity-building, the new support cost arrangements and the programme approach, including problems encountered in their implementation.

In general, fifth cycle country programmes were found to be consistent with national priorities and with the new thrusts of UNDP as contained in Executive Board decision 94/14. Five mid-term review reports, representative of the regional bureaux, are contained in the addenda to the present report: Mozambique (DP/1996/12/Add.1), Laos (DP/1996/12/Add.2), Yemen (DP/1996/12/Add.3), Brazil (DP/1996/12/Add.4) and Romania (DP/1996/12/Add.5).

The Executive Board may wish to take note of the report and its addenda.

ITEM 11: UNDP: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS

As part of the 1996-1997 budget proposals (DP/1995/51), the Administrator requested that the assignment of some staff resources (equivalent to five professional posts) be deferred until further options had been explored to (a) promote the organizational objective of bringing the UNDP bureaux together in a collaborate framework and (b) provide stronger headquarters support for a policy objective of priority concern to UNDP country offices.

Information will be provided to the Executive Board, in response to its request (paragraph 14 of decision 95/28), on the final allocation of these staff resources. The information has been submitted, separately, to the Advisory Committee for Administrative and Budgetary Questions for review.

Information will also be provided to the Executive Board on collaboration with the Office of United Nations System Support and Services.

ITEM 12: UNDP: EVALUATION

The Executive Board may wish to take note of the following report:

Evaluation: Report of the Administrator DP/1996/14

The report builds upon specific developments of the past three years: the feedback study in 1993; the analysis of compliance in 1994-1995; and the linkage between evaluation and strategic plannning in 1995. These activities have taken place within the UNDP conceptual framework for monitoring and evaluation. The report confirms that the extensive work programme in evaluation endorsed by the Executive Board in April 1995 has been fully implemented.

Information in the form of a conference room paper will also be provided to the Executive Board on the 1996-1997 indicative action plan for evaluation activities.

ITEM 13: UNDP: ASSISTANCE TO THE PALESTINIAN PEOPLE

The Executive Board will consider the following document submitted in accordance with paragraph 3 (h) of decision 92/2:

UNDP: Programme of Assistance to the Palestinian People DP/1996/15

The document contains a report by the Administrator on the activities of the Programme of Assistance to the Palestinian People (PAPP) during 1995, including its financial situation, programme delivery and strategy, operational highlights and its role in coordination.

The Executive Board may wish to take ..ote of the activities of PAPP during 1995 and encourage further contributions to the Programme on the part of the international donor community.

ITEM 14: OTHER MATTERS

The Executive Board will have before it the following document:

Draft report of the Under-Secretary-General for Internal Oversight Services

Draft report of the Under-Secretary-General for Internal Oversight Services on enhancing the internal oversight mechanisms in operational funds and programmes: Note by the Administrator DP/1996/16

The draft report of the Under-Secretary-General for Internal Oversight Services is being made available to the Executive Board. The Board may wish to comment on the draft report.

Report on field visit to Beijing, China

The report on the field visit by members of the Executive Board to China (5-16 February 1996) will be presented to the Board under this agenda item.

Annex I

TENTATIVE WORK PLAN

UNDP/UNFPA EXECUTIVE BOARD
SECOND REGULAR SESSION 1996, NEW YORK
25-29 MARCH 1996

DAY/DATE	TIME	ITEM	
MONDAY 25 MARCH	11:00 A.M.	1	Organizational matters: adoption of the agenda and agreement on the work plan; approval of the report on the third regular session 1995
		2	UNFPA: Strategy for allocation of UNFPA resources
	3:00 P.M.	2	UNFPA: Strategy for allocation of UNFPA resournces (continued)
TUESDAY 26 MARCH	10:00 A.M.	3	UNFPA: Country programmes and related matters
		4	UNFPA: Effectiveness of the UNFPA publications programme
	3:00 P.M.	5	UNFPA: Role of UNFPA in assessing and meeting contraceptive requirements and logistics management needs
		6	UNFPA: Membership in the UNICEF/WHO Joint Committee on Health Policy
WEDNESDAY 27 MARCH	10:00 A.M.	7	UNFPA/UNDP: Harmonization of presentation of budget and accounts
		8	UNDP/UNFPA: Joint and Co-sponsored United Nations Programme on HIV/AIDS
	3:00 P.M.	9	UNDP: Agency support costs Pending draft decisions
THURSDAY 28 MARCH	10:00 A.M.	10	UNDP: Country programme and related matters (mid-term reviews)
	3:00 P.M.	11	UNDP: Financial, budgetary and administrative matters: Follow-up to Executive Board decision 95/28 (paragraphs 14, 36, and 37)
FRIDAY 29 MARCH	10:00 A.M.	12	UNDP: Evaluation
		13	UNDP: Assistance to the Palestinian people Pending draft decisions
	3:00 P.M.	14	Other matters Draft report of the Under-Secretary-General for Internal Oversight Services
		1	Organizational matters: Future sessions of the Board and conclusion of session

Annex II

ALLOCATION OF SUBJECTS FOR FUTURE SESSIONS

The following subjects are scheduled for consideration at future sessions:

Annual session (6-17 May 1996 - Geneva)

Item 1. Organizational matters

Item 2. Rules of procedures

UNFPA segment

Item 3. Report of the Executive Director and programme-level activities

Item 4. Mission statement of UNFPA

UNFPA/UNDP segment

Item 5. Reports to the Economic and Social Council

Item 6. Harmonization of presentation of budget and accounts

UNDP segment

Item 7. Annual report of the Administrator and related matters (including Initiatives for change)

Item 8. Matters relating to the programming cycles:

- Implementation of the new programming arrangements: interim report

Item 9. United Nations Volunteers

Item 10. United Nations Development Fund for Women

Item 11. United Nations Office for Project Services

Item 12. Other matters

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Third regular session (9-13 September 1996)

- Organizational matters

UNFPA segment

- Financial, budgetary and administrative matters
- Country programmes and related matters

UNFPA/UNDP segment

- Harmonization of presentation of budgets and accounts
- Reports on field visits

UNDP segment

- Matters relating to programming cycles: Follow-up to Executive Board decisions 95/23 and 95/26
- Country programmes and related matters
- Financial, budgetary and administrative matters
- United Nations Development Fund for Women
  - -- Follow-up to Executive Board decisions 95/18 and 95/32
- Report on the activities of the Inter-Agency Procurement Services Office

1997 sessions

First regular session 1997	13-17 January 1997
Second regular session 1997	10-14 March 1997
Annual session 1997	5-16 May 1997
Third regular session 1997	15-19 September 1997